

CROSS-PARTY GROUP ANNUAL RETURN

NAME OF CROSS-PARTY GROUP

Cross-Party Group on Skills

DATE GROUP ESTABLISHED (the date of establishment is the date in this parliamentary session that the Group held its initial meeting, where the office bearers were elected and not the date that the Group was accorded recognition. All Groups should hold their AGMs on, or before, the anniversary of this date.)

28th June 2011

DATE OF MOST RECENT AGM

14th May 2015

DATE OF PRECEDING AGM [this date is required to aid clerks in verifying that the most recent AGM has taken place within 12 months of the previous AGM]

8th May 2014

DATE ANNUAL RETURN SUBMITTED

2nd June 2015

GROUP MEETINGS AND ACTIVITIES

Please provide details of each meeting of the Group including the date of the meeting, a brief description of the main subjects discussed and the MSP and non-MSP attendance figures.

Details of any other activities, such as visits undertaken by the Group or papers/report published by the Group should also be provided.

Key Agenda Items:

9th October 2014 – Presentation by the Scottish Training Federation on the challenges facing training providers in delivering Scottish Government target of 25,000 modern apprenticeships.

Attendance:

1 MSPs and 24 Non-MSPs

[Clerks note: this meeting was inquorate and therefore classed as an informal meeting. No minutes will be posted onto the CPG webpage and this meeting does not count towards the requirements set out in the Code of Conduct that all Groups must hold two meetings per year]

27th November 2014 – Presentation given by the Institute of Motor Industry. This included a brief overview of the IMI and the Return of Investment Calculator.

Attendance:

2 MSPs and 16 Non-MSPs

5th February 2015 – Presentation from Volunteer Development Scotland on the Role of volunteering in developing Skills to bring sustainable economic benefits. Update from Skills Development Scotland on Scottish Apprenticeship Week and update from the Scottish Credit and Qualifications Framework Partnership.

Attendance:

3 MSPs and 23 Non-MSP

14th May 2015 – AGM - This meeting incorporated the AGM including the election of office bearers. Presentations on the South Lanarkshire Energy Academy and the Rural Energy Academy were delivered by Tracy Blake and Gillian Mitchell.

Attendance:

4 MSPs and 21 Non-MSPs

MSP MEMBERS OF THE GROUP

Please provide names and party designation of all MSP members of the Group.

Margaret McCulloch MSP (Labour)

Gavin Brown MSP (Conservative)

Margaret McDougall MSP (Labour)

Gordon MacDonald MSP (SNP)

Rhoda Grant MSP (Labour)

Elaine Murray MSP (Labour).

NON-MSP MEMBERS OF THE GROUP

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Individuals

Gordon Reid.

Organisations

A&M Community Training/ Aplus Training
A4E
Application Recruitment
Association of Accounting Technicians
Barnardo's Scotland
Big Lottery Fund
Bio Reliance
Castle Douglas Community IT Centre
Chartered Banker Institute
City and Guilds
Close the Gap
CMI
Cogent SCC
Construction Skills Scotland
Creative Scotland
Economic Development Association
Education Scotland
Education Scotland/Foghlam Alba
Employment Enterprise
Federation of Small Businesses
Fife Council – Enterprise & Protection Services
GCU Directorate of External and Community Relations
GO Skills
ICS Ltd
Improve Limited
ITC Academy
Institute of Research and Innovation in Social Services
Institute of Physics
Investors in People Scotland
JHP Training
Lantra
Learning Link Scotland
Lifeskills
Lifeskills Centres
Loch Lomond & Trossachs Community Partnership
NFU
NHS Education for Scotland
NSCC and Independent Roof Training Association
OPITO

	<p>Pearson Workbased Learning Proskills Proskills UK Queen Margaret University Rathbone Remploy Ltd Scotland IS Scottish Building Scottish Chambers of Commerce Scottish Countryside Alliance Scottish Decorator's Federation Scottish Enterprise Scottish Investment Operations Scottish Land and Estates Scottish Qualifications Authority Scottish Renewables Forum Scottish Retail Consortium Scottish Screen Scottish Training Federation Scottish Youth Parliament SCQF SCVO SECTT SELECT SEMTA Skills Development Scotland Skills for Justice Skills for Logistics SQA Accreditation STUC STUC – Skills and Learning Team The Institute of the Motor Industry The Open University in Scotland The Scotch Whisky Association Unite the Union Universities Scotland University of Abertay Dundee Women's Enterprise Scotland Working Links.</p>
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GROUP OFFICE BEARERS

Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.

Co-Convener	Margaret McCulloch MSP, Gavin Brown MSP
Deputy Convener	
Secretary	SCQF – Anthony O'Reilly
Treasurer	N/A

FINANCIAL BENEFITS OR OTHER BENEFITS RECEIVED BY THE GROUP

Please provide details of any financial or material benefit(s) received from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.

Details of material support should include the name of the individual providing support, the value of this support over the year, an estimate of the time spent providing this support and the name of the organisation that this individual is employed by / affiliated to in providing this support.

Groups should provide details of the date on which the benefit was received, the value of the benefit and a brief description of the benefit.

Estimated time Anthony O'Reilly spent supporting the work of the CPG = 40 hours/pa, approximately value of £959.00.

SUBSCRIPTION CHARGED BY THE GROUP

Please provide details of the amount charged and the purpose for which the subscription is intended to be used.

N/A

CONVENER CONTACT DETAILS

Name	Margaret McCulloch MSP
Parliamentary address	Room M1.19, The Scottish Parliament, Edinburgh, EH99 1SP.
Telephone number	0131 348 6379.