

CROSS-PARTY GROUP REGISTRATION FORM

NAME OF CROSS-PARTY GROUP

Cross-Party Group on Accident Prevention and Safety Awareness

PURPOSE OF THE GROUP AND PROPOSED DISCUSSION TOPICS

1. Please provide a brief explanation of the purpose of the Group and why the purpose is in the public interest.
2. Please also provide details of any overlaps with the purpose of existing Cross-Party Groups and an explanation of why, regardless of any such overlap, the Group should be established.
3. Please also provide an indication of the topics which the Group anticipates discussing in the forthcoming 12 months.

The purpose of the Group has been agreed as: "To promote all aspects of safety through safety awareness and accident prevention".

The Group is in the public interest because there is still, in Scotland, considerable loss of life and injury attributable to preventable accidents in a variety of settings. This Group seeks to promote and facilitate collaboration between agencies and individuals with an interest in this area to the purpose outlined.

There is no known overlap with any other Cross Party Group other than that the CPG Cycling does some work on road safety for cyclists.

It is the Group's intention to collaborate appropriately where there is some shared concern with other CPGs such as those on Recreational Boating and Marine Tourism, Ageing and Children and Young People.

The Group will meet four times per year and agendas will include presentations and related question and answer sessions along with previously agreed topic items. Topics agreed by the membership and as requested at the inaugural meeting include: Fire Safety, Occupational Safety, Water Safety, Child Safety and data collection over the next twelve months.

(See also attached minute of inaugural meeting)

MSP MEMBERS OF THE GROUP

Please provide names of all MSP members of the Group. Note that only names need to be provided, no party designation or other information is required.

Clare Adamson MSP
David Stewart MSP

Oliver Mundell MSP
Stuart McMillan MSP
Alex Cole-Hamilton MSP

NON-MSP MEMBERS OF THE GROUP

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Organisations

Absafe
Aberdeenshire Council
Aberlour Child Care Trust
Adventure Activities Licensing Service
Angus Council Community Planning
Argyll and Bute Council
ARAMARK
Association of Local Authority Chief Housing Officers
Bluerad LLP
BMJ Architects
Building Engineering Services Association Training
Building Research Establishment
Caledonia Public Affairs Ltd
Canoe Scotland
Care and Repair Scotland
Care Inspectorate
Central Training Services Ltd
Chartered Institute of Housing
Child Accident Prevention Trust
Cloudline
Comhairle nan Eilean Siar
Consumer Focus Scotland
Convention of Scottish Local Authorities
Crossreach
CSI Safety Ltd
Cyclists' Touring Club
DAB Plus
Dawn Boyfield Design Associate

	Dundee City Council Dynamic Advertising Group EEG UK Electrical Safety First Falkirk Council Fife Council Community Planning Fire Brigade Union Scotland Fisher Services Ltd FMC Technologies Ltd Gas Safe Register Gas Safety Trust Glasgow City Council Go Safe Scotland Health and Safety Executive Healthy Working Lives Highland Council Home Safety Scotland Hopscotch Childcare Centre Information Services Division, NHS Scotland Injury Observatory for Britain and Ireland Institute of Advanced Motorists IOSH Jacobs Infrastructure John McNicol & Co Ltd Kingdon Housing Association Ltd Macfarlan Smith Magnox Ltd Morgan Sindall Motherwell College Napier University Neighbourhood Watch Scotland Network Rail NHS Dumfries and Galloway NHS Fife NHS Greater Glasgow and Clyde
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	<p>NHS Health Scotland</p> <p>North Lanarkshire Council Community Planning</p> <p>Northern Asbestos</p> <p>Partnership on Health and Safety in Scotland</p> <p>Play Scotland</p> <p>Road Safety Strategic Partnership Board</p> <p>Royal Environmental Health Institute of Scotland</p> <p>Renfrewshire Council Community Planning</p> <p>Royal Institute of Chartered Surveyors</p> <p>Royal National Lifeboat Institution</p> <p>Roadskills</p> <p>Royal College of Paediatric and Child Health</p> <p>Royal Hospital for Sick Children Glasgow</p> <p>Royal Life Saving Society</p> <p>Royal Society for the Prevention of Accidents (RoSPA Scotland)</p> <p>Safety Groups UK</p> <p>Scotland Colleges H & S Development Network Group</p> <p>Scot PHO</p> <p>Scotland's Campaign Against Irresponsible Drivers</p> <p>Scottish Adoption</p> <p>Scottish Accident Prevention Council</p> <p>Scottish Association of Landlords</p> <p>Scottish Association of Student Residential Accommodation</p> <p>Scottish Autism</p> <p>Scottish Canoe Association</p> <p>Scottish Childminding Association</p> <p>Scottish Community Safety Network</p> <p>Scottish Federation of Housing Associations</p> <p>Scottish Fire and Rescue Service</p> <p>Scottish Government</p> <p>Scottish Hazards Campaign</p> <p>Scottish Land and Estates</p> <p>Scottish Pre School Play Association</p> <p>Scottish Property Federation</p>
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	Scottish Swimming Scottish Trades Unions Congress Scottish Water SGN SELECT Shelter Scotland Smart Play Network Society of Chief Officers of Environmental Health in Scotland Society of Chief Officers of Trading Standards in Scotland Society of Chief Officers of Transportation in Scotland (SCOTS) South Ayrshire Council Community Planning SprinklerSafe Europe Ltd St Andrew's First Aid Ten Alps Communicate The Risk Factory The Wise Group Totseat Transport Scotland West Lothian Council Community Planning
Individuals	Lis Bardell (Parliamentary Assistant to Clare Adamson MSP)
GROUP OFFICE BEARERS Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.	
Convener	Clare Adamson MSP
Deputy Convener	David Stewart MSP and Oliver Mundell MSP
Secretary	Elizabeth Lumsden (ROSPA)
Treasurer	To be confirmed
FINANCIAL BENEFITS OR OTHER BENEFITS Please provide details of any financial or material benefit(s) the Group anticipates	

receiving from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.

The benefit of ROSPA providing the secretariat to the Group and, for support to 4 meetings per year, is estimated will come to the notional amount of £2,176.

This in kind cost of £2176 is an estimate referring to eight days (at £272 per day) of the ROSPA worker's time over a year to both support and attend the meetings (ie four days to attend four meetings and one day to 'support' each of them (eg preparing and distributing agendas and minutes, time for phone calls, emails, liaison with members etc.)

The daily cost of £272 is worked out by including all the costs to ROSPA involved in employing the staff member such as: salary, national insurance, car allowance, heating, lighting, rent (and other office costs etc) as well as central admin services (eg accounts, IT, HR, website, information centre etc).

SUBSCRIPTION CHARGED BY THE GROUP

Please provide details of the amount to be charged and the purpose for which the subscription is intended to be used.


None

CONVENER CONTACT DETAILS

Name	Clare Adamson MSP Email: clare.adamson.msp@scottish.parliament.uk
Parliamentary address	Room M4.10 Scottish Parliament
Telephone number	0131 348 6376

STATEMENT ON COMPLIANCE WITH THE CODE OF CONDUCT

I declare that the Cross-Party Group on <SUBJECT> is constituted and will comply with the terms of Section 6 of the Code of Conduct for Members of the Scottish Parliament.

Signed	 Clare Adamson MSP
Date	5 th July 2016