

CROSS PARTY GROUP (CPG) ON SCOTLAND'S COLLEGES AND UNIVERSITIES

14.00 – 14:30 on Wednesday 25 Oct 2017, Room TG.45, Scottish Parliament

Topic: AGM business

Note of Meeting

Present:

Ms Elizabeth Smith MSP	Scottish Parliament	CPG Convener
Mr Iain Gray	Scottish Parliament	Deputy Convener
Mr Alastair Sim	Universities Scotland	
Mr Boab Thomson	Universities Scotland	
Ms Susannah Lane	Universities Scotland	

1. Introduction and context of meeting

Ms Smith thanked everyone for attending and invited Mr Thomson to set the context for today's meeting. Mr Thomson explained that since Ms Smith was the only MSP in attendance at the last meeting of the CPG on Colleges and Universities, on Wednesday 4th October, it cannot be recognised as official by the Scottish Parliament. As this meeting also served as the AGM, where office-bearers were re-elected, the group has therefore not been reconstituted. He further explained that today's meeting was purely procedural, to conduct the AGM business in the presence of two MSPs. He then advised that the minutes of this meeting would then be circulated both to the Group and the Scottish Parliament.

2. Re-election of office bearers

Ms Smith declared her intention to seek re-election as Convener of the Group. Alastair Sim formally nominated Ms Smith and Susannah Lane seconded the nomination. Ms Smith formally nominated Mr Gray as Deputy Convener, with Mr Sim seconding the nomination. Both MSPs approved the re-election of Universities Scotland to provide the Secretariat function of the Group.

3. Review of Annual Return Form

The Convener explained that the Group had to submit an Annual Return Form (AR1) to the Scottish Parliament's Standards, Procedures and Public Appointments Committee. Ms Smith reviewed the form which was then approved by the Group. Ms Smith would then submit the form to Parliament.

ENDS