

**The Cross Party Group on Accident Prevention and Safety  
Awareness  
Wednesday 18th January 2017  
6.00 pm till 8.00 pm Committee Room 3, the Scottish Parliament.  
(Tea, coffee, shortbread available from 6.00 pm)**

Focus on: **Occupational Safety**

## **Minutes**

### **1. Welcome:**

Clare Adamson MSP (Convener) welcomed those present and advised that it was hoped the Minister for Community Safety and Legal Affairs, Annabelle Ewing, would attend especially to hear the first presentation.

### **2. Special presentation by young people undertaking Mark Scott Leadership for Life Awards.**

Clare introduced the first speakers as being young people from Cumbernauld who are part of a Mark Scott Leadership for Life Award project. These projects are of great benefit to the community and this particular group had negotiated training for themselves and devised a series of first aid training programmes for local young people that will help improve the knowledge of safety and first aid in the local area. This group is from Cumbernauld and comprises – Chloe Waterhouse, Jenny Moore and Charlotte Stevenson whose presentation was entitled “First Aid First”.

The girls described how first aid knowledge was lacking in the local area, so they decided to do a project on this as part of the Mark Scott Leadership award. The main influence was the case of Jacob Jenkins, the young child who choked on a grape at Pizza Hut. Basic first aid knowledge would have helped in this situation.

Annabelle Ewing, Minister for Community Safety and Legal Affairs joined the meeting. The girls went on to highlight one of the main focuses was to deliver the programme to young people in the community as there was also a high rate of gang violence and asthma in the area so they wanted to make sure first aid was accessible.

The young people delivered the project in schools and gave out leaflets containing many facts: Nine out of 10 teenagers have experienced some kind of medical emergency; it takes eight minutes for an ambulance to arrive but choking can happen within 3-4 minutes. First aid courses were what the community needed. The sessions are all customisable and the first aid course approved by British Red Cross. There is a focus on CPR but it also looks at treating other issues such as burns/scalds. So far, the audience has also included various groups such as Rainbows, Brownies and YMCA.

Ms Adamson welcomed Oliver Mundell MSP to the Meeting.

Feedback was gathered from the students who took part in the sessions and the first two sets of questions gauged knowledge and confidence in first aid. The results showed knowledge had doubled and average scores on confidence had gone up from 4.0 to 6.5. The project target was to reach 60 children but they had doubled that and were looking ahead to involve more. The full evaluation is due at the end of February.

The Minister highlighted that she had recently attended an event in Glasgow relating to the Mark Scott Leadership Awards and saw how committed the teachers were to this programme and the entire work of the Outward Bound Trust. Ms Ewing described 'First Aid First' as a fantastic example of the contribution young people can make to help communities be safer. She congratulated them on their presentations and wished them further success with this important early introduction to making a difference.

Clare went on to echo the Minister's comments and highlighted tonight's presentation was a perfect example of young people wanting to make a difference and make things better. She congratulated the girls on their confidence and for coming to the CPG and presenting to the group. Clare asked for any questions to be directed via herself and she would liaise with the speakers.

### **3. Present and Apologies**

Ms Adamson went on to extend a warm welcome especially to those who were attending this CPG for the first time. She also thanked Austin Baird of IOSH Scotland for arranging to fund the catering costs on this occasion and reminded those present of the opportunity to provide this at future meetings.

Elizabeth Lumsden confirmed that a list of attendees and apologies would be included with the Minutes of this Meeting. (See Appendix 1)

### **4. Minutes of the Previous Meeting** (16<sup>th</sup> November 2016 – circulated previously)

- a. Accuracy: The Minutes were agreed as an accurate record of proceedings, proposed by: Brian Topping and seconded by: Martin Hunt.
- b. Matters Arising: Clare updated the Group regarding correspondence received from Susan Frame of ISD highlighting she was keen to have another meeting of the data sub group to look at two proposed minimum data sets. Clare commented that she would try to re-establish the group to include Dr. Tom Beattie.

## **5. Secretary's Report**

Liz Lumsden from RoSPA drew attention to the report circulated and mentioned the additional handout highlighting RoSPA's Centenary celebrations and associated achievements over the last 100 years. (See Appendix 2)

## **6. Headlines**

The Headlines newsletter was circulated and contained information about a variety of the members' activities. Clare reminded anyone to forward any articles in the field of accident prevention and safety awareness for contribution to Headlines on to the Secretary. (See Appendix 3)

Clare also took the opportunity to suggest that if members felt they could assist Steve from the Outward Bound Trust with analyses of the Mark Scott Leadership Awards projects to contact him direct. Steve Mackenzie can be reached at [steve.mackenzie@outwardbound.org.uk](mailto:steve.mackenzie@outwardbound.org.uk)

## **7. Occupational Safety: presentations**

### **(1) How Fair Work drives success, wellbeing and prosperity – Lilian Macer, UNISON**

Lilian described the importance of the principal of Fair Work and its relation to accident prevention and asked the members to assist with ensuring the Fair Work principles were included in the strategic commissioning plans under each of the joint integration boards.

Questions were invited and Brian Topping asked if Fair Work had considered some sort of kite mark to show that businesses had safe practices and treated workers well. Lilian confirmed it hadn't but that she would look into it although she wasn't sure they would have the authority to approve a kite mark.

### **(2) SPIASH (Scottish Plan for Action on Safety and Health) – Sarah Jones (HSE), Robert Atkinson (HWL) and Kathy Jenkins (Scottish Hazards Campaign)**

Sarah highlighted the published Plan which was made available for everyone at the meeting and described the background to its formulation. Robert highlighted the themes and actions of the Plan and Kathy focussed on what the members could do to help with the delivery of the Plan. Kathy asked that MSPs used the Plan especially in relation to reducing inequalities and to make PHASS (Partnership on Health and Safety in Scotland) the 'go to' body for all health and safety enquiries. She urged those present to consider giving a higher priority to working together to improve health and safety and to work with PHASS by getting in touch if you want to be part of one of the actions. Kathy also asked members to share performance data and ask to join the SPIASH community website (this is a closed group but you can be invited to join). Members who are interested in further detail should send an email to [splash@hse.gov.uk](mailto:splash@hse.gov.uk)

### **(3) SWITCH (Competency Framework) – Duncan Simpson and Stephen Freeland, SWITCH**

Duncan and Stephen highlighted how recycling has brought with it a whole host of new issues and hazards – e.g. plant and machinery and that there are huge variations in Health and Safety performance across the industry. The challenge is to ensure high rates of recycling are twinned with health and safety. They asked the members raise awareness of this dynamic industry with colleagues and to explain to them what it involves.

### **(4) H & S verification and the LOcHER Project – Andy Cathro, Scotland Colleges Health and Safety Development Network Group**

Andy gave the background to the Network Group and its ethos of leading, creating and sharing and focussed on two of the projects operated within the Group: LOcHER and the Health and Safety Verification Pilot. With regard to the former, Andy asked that the students' film and project is shared some way through the CPG. Regarding the latter, Andy will be recommending this initiative is extended and asked for the CPG's assistance with an endorsement of the pilot and from the organisations the members represent. He would also like to add the endorsements to the evaluation report of the pilot exercise.

All presentations will be available, in due course, on the RoSPA website at <http://www.rospace.com/about/around-the-uk/scotland/cross-party-group>

## **8. Questions and Discussion**

Ms Adamson suggested that as the meeting time was coming to a close, any further questions could be directed to the speakers via the Secretary. Brian Topping asked if budget constraints and the need to reduce bin collection frequency meant that bins were twice as heavy. Stephen Freeland responded that there was much more of a combination of bins now and this meant that waste was much more spread out with 50% of households participating. By extending the period of time it actually forces people to use the separate containers.

Andy Cathro took the opportunity to highlight his College was using food waste mixed with wood chippings as compost and Stephen invited him to present on this at the next SWITCH meeting.

Clare expressed she was happy to see good networking happening at these meetings. Robert Atkinson echoed this point, commended the great projects that were going on, and offered the assistance of Healthy Working Lives where appropriate. Sarah Jones mentioned this evening had shown how each sector can help others and urged organisations to get involved in the Action Plan.

Clare urged folks to use the networks highlighted this evening and also offered to write to Keith Brown, Cabinet Secretary for Economy, Jobs and Fair Work about Fair

Work and procurement. She also suggested sharing the student's film from the LOcHER project with Education colleagues and would look at inviting other MSPs to view it.

Clare agreed to think over the other 'asks' from tonight's meeting and respond to the members at the next meeting in March.

## **9. Dates of future meetings**

Ms Adamson invited a show of hands from the Group as to whether they would like to look at how Brexit might affect accident prevention and safety awareness. The members indicated they wanted to continue with the earlier proposed themes and Clare agreed to include Brexit as an Agenda item going forward. Ron Ewing was supportive of this as there could potentially be lots of questions to be asked re fire and health and safety legislation giving plenty of scope for discussion.

***The next meeting will be held on March 29<sup>th</sup> and will look at Water Safety.***

Martin Hunt asked for the Twitter details for sharing information about this meeting and Clare advised to use #cpgapsa.

The meeting closed with thanks to the Chair and Secretary from Brian Topping and thanks to all of the RoSPA and Parliamentary Office staff from Clare.

# Appendix 1

## Attendees and Apologies

Attendees and apologies

CPG on Accident Prevention and Safety Awareness – January 18<sup>th</sup> 2017

### Attendees

|                    |          |
|--------------------|----------|
| Clare Adamson, MSP | Convenor |
| Oliver Mundell     | MSP      |

### Members

|                   |   |
|-------------------|---|
| Allister Atkinson | Bluerad North                                     |
| Robert Atkinson   | Healthy Working Lives                             |
| Vince Bowles      | Scottish Autism                                   |
| Jean Brown        | Aberlour Child Care Trust                         |
| Andy Cathro       | Scotland Colleges H & S Development Network Group |
| Douglas Connell   | IOSH Scotland                                     |
| Scott Darroch     | Gas Safe Register                                 |
| Daniel Doherty    | SprinklerSafe Europe Ltd                          |
| Ron Ewing         | CSI Safety Ltd                                    |
| Sharon Fabre      | Barnardo's  |
| Dave Forrester    | SELECT  |
| Ross Greer        | MSP   |
| Kathy Jenkins     | Scottish Hazards                                  |
| Sarah Jones       | HSE   |
| Andy Howat        | NHS Dumfries and Galloway                         |
| Martin Hunt       | Tartan Silk                                       |
| Caroline Lawrie   | SGN   |
| Lisa McCann       | REHIS   |
| Kenny Macdermid   | RLSS/WSS  |
| Wendy McGarrity   | Key Housing and Community Supports                |
| Neil McNicol      | John McNicol & Co Ltd                             |
| Oliver Mundell    | MSP   |
| Euan Robson       | Caledonia Public Affairs                          |
| Norman Stevenson  | Safety Groups UK/Scottish Chamber of Safety       |

### In attendance

|                   |                         |
|-------------------|-------------------------|
| Lis Bardell       | Clare Adamson's office  |
| Kate Barclay      | Clare Adamson's office  |
| Elizabeth Lumsden | Secretariat, RoSPA      |
| Carlene McAvoy    | Minute Secretary, RoSPA |
| Lynn Young        | Scottish Government     |

### **Invited Attendees/Observers/Speakers**

|                     |                          |
|---------------------|--------------------------|
| Emma Bailey         | Cumbernauld High School  |
| Barry Baker         | HSE                      |
| Fiona Craig         | SWITCH                   |
| Stephen Freeland    | SWITCH                   |
| Sheena Harper       | RLSS (UK)                |
| Lilian Macer        | UNISON                   |
| Steve Mackenzie     | The Outward Bound Trust  |
| Jenny Moore         | St Maurice's High School |
| Erin Scott          | SWITCH                   |
| Duncan Simpson      | SWITCH                   |
| Charlotte Stevenson | Cumbernauld High         |
| Brian Topping       | Safety Advocate          |
| Chloe Waterhouse    | St Maurice's High School |

### **Apologies**

|                         |   |
|-------------------------|---|
| Michael Avril           | WSS   |
| Austin Baird            | IOSH Scotland                                     |
| Donna Bell              | Scottish Government                               |
| Chris Bielby            | SGN   |
| David Birrell           | Safety Advocate                                   |
| Claire Burnett          | RCPCH   |
| June Cairns             | HSE   |
| Phyllis Craig           | Clydeside Action on Asbestos                      |
| Willie Clark            | NWS   |
| Brian Connell           | NWS   |
| Emilia Crighton         | NHS GGC   |
| Gena Falconer           | Highland Council                                  |
| Susan Frame             | ISD   |
| Andrew Fraser           | Falkirk Council                                   |
| Sandra Jane Grier       | Scotland Colleges H & S Development Network Group |
| Michelle Harrity        | Scottish Government                               |
| Marguerite Hunter-Blair | Play Scotland                                     |
| Denise Huntridge        | SCSN  |
| Wayne Mackay            | Electrical Safety First                           |
| Martin Millar           | Scottish Fire and Rescue Service                  |
| Becs Miller             | RNLI  |
| Cherie Morgan           | Play Scotland                                     |
| Lesley Nish             | NHS Greater Glasgow and Clyde                     |
| Carol Raeburn           | RNLI  |
| Dave Roy                | Kingdom Housing Association Ltd                   |
| David Stewart           | MSP   |
| Graham Thomson          | Road Safety Framework Strategic Partnership Board |
| Caroline Wilson         | The Risk Factory                                  |

## Appendix 2

### **The Cross Party Group on Accident Prevention and Safety Awareness**

**Wednesday 18<sup>th</sup> January, 2017**

**6.00 pm till 8.00 pm Committee Room 3, the Scottish Parliament.**

### **Secretary's Report**

#### **Members**

New members since the November meeting include: Scottish Chamber of Safety (represented by Norman Stevenson); Barnardo's (represented by Sharon Fabre); Key Housing and Support Services (represented by Wendy McGarrity) and Cycling Scotland (represented by Jennifer Fingland).

Andy Price has moved on from the Scottish Community Safety Network (SCSN) and Denise Huntridge is attending to represent the Network.

Please be reminded that the updated list of members has been forwarded to the Standards, Procedures and Public Appointments Committee and is available on the Scottish Parliament website at [www.parliament.scot/msps/100957.aspx](http://www.parliament.scot/msps/100957.aspx)

#### **RoSPA Centenary**

RoSPA is celebrating its Centenary with celebrations throughout 2017 - watch out for further information in due course. In the meantime, please pick up a copy of the handout showing some examples of the changes we have been involved in over the years such as the campaigns that led to: persuading pedestrians to walk facing the oncoming traffic; the Cycling Proficiency Scheme; The Tufty Club; moulded plugs on new electrical appliances; the introduction of the seatbelt law and; new EU wide regulations to prevent toddlers from being strangled by looped blind cords. Our fact sheet also includes information on our new brand and key accident statistics.

#### **Headlines**

Please be reminded of the opportunity open to all members to contribute items relating to events such as Parliamentary Exhibitions/Receptions/Debates etc or members' own organisation's events and information to the Headlines Newsletter.

Elizabeth Lumsden

RoSPA

Secretariat to Cross Party Group on Accident Prevention and Safety Awareness

## Appendix 3

### The Cross Party Group on Accident Prevention and Safety Awareness

Wednesday 18<sup>th</sup> November 2017

6.00 pm till 8.00 pm Committee Room 3, the Scottish Parliament.

### HEADLINES

Thanks to those who contributed the following information:

#### **Kingdom Housing Association and Brake Road Safety Week**

Kingdom Housing Association supported Brake Road Safety Week which ran from 21 – 27 November 2016.

Kingdom's Health and Safety Officer, Dave Roy said "Kingdom's mission is to provide More Than a Home. Part of that is helping to build safer communities so we were proud to be involved in this year's event. Each year thousands of communities and organisations get involved across the UK to spread awareness and help prevent needless tragedies on our roads. We believe that road safety is of paramount importance not only to our employees, tenants and clients but to every road user and pedestrian'

Dave added 'We are keen to help raise awareness of the importance of responsible driving, with the ultimate goal of reducing accidents wherever possible. Throughout the campaign we handed out road safety leaflets at our offices and displayed a road safety banner outside our HQ in Glenrothes". Kingdom have also been involved over the years with a number of Organisations who promote road safety including - Fife Camera Partnership and Police Scotland, Road Safety Team.

Charli Brunning, Corporate fundraising officer at Brake said "We are proud that Kingdom supported this year's road safety event. Brake is a national road safety charity, founded in 1995, that exists to stop the needless deaths and serious injuries that happen on roads every day, make streets and communities safer for everyone, and care for families bereaved and injured in road crashes. Brake promotes road safety awareness, safe and sustainable road use, and effective road safety policies. We do this through national campaigns, community education, services for road safety professionals and employers, and by coordinating the UK's flagship road safety event every November.

Brake is a national, government-funded provider of support to families and individuals devastated by road death and serious injury, including through a helpline and support packs.

(From Dave Roy, Kingdom Housing)

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**Regulation of electricians**

SELECT, the trade association for the electrical contracting industry in Scotland, is calling for the regulation of electricians to improve safety. SELECT's members' encounters with unsafe installations and bad workmanship are detailed in a new report entitled 'Electrician as a Profession The Case for Regulation' which can be found at <http://www.select.org.uk/wp-content/uploads/2016/12/Report-Electrician-As-A-Profession.pdf>

Founded in 1900 as The Electrical Contractors' Association of Scotland, SELECT became the first trade association in the world to serve the electrical industry. Its members carry out a wide range of design, manufacturing, testing and commissioning work and account for around 90% of all electrical installation work carried out in Scotland, have a collective turnover of around £1 billion and provide employment for 15,000. They are therefore in a unique position to understand what is happening in their industry.

SELECT's purpose in producing the report is to prevent unnecessary loss of life, to avoid injuries and to reduce resultant costs to the Scottish public, the insurance industry and to institutions such as the NHS. SELECT does not wish to restrict competition. It believes that competition should be free and fair from a sound base of safety standards and not unfair because some win work by cutting corners including proper training thus putting others at risk.

SELECT would welcome comments on the report direct as below and particularly support for its campaign in the form of people contacting their MSPs on the subject.

Please contact:  
David Wright, Head of External Affairs, SELECT 0131 445 5577  
[david.wright@select.org.uk](mailto:david.wright@select.org.uk)  
(From Euan Robson, Caledonia Public Affairs)

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**Water Safety Conference**

There are still some spaces remaining for the one-day conference on the topic of Water Safety on 21<sup>st</sup> March 2017. This event will be held by RoSPA in association with Water Safety Scotland and will be supported by RNLI, RLSS and NHSGG&C. It will be held in the Scottish Storytelling Centre in Edinburgh and will include release of the draft Scottish response to the UK Drowning Prevention Strategy for further consultation. The programme is now available on the RoSPA website at: <http://www.watersafetyscotland.org.uk/media/1047/water-safety-conference.pdf>

(From Carlene McAvoy, RoSPA)

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## Invite to Parliamentary Reception

*Parliamentary Reception hosted by Clare Adamson MSP*

### **SGN - Keeping Scotland's local communities safe and warm**

**Wednesday 22 February 2017 from 6.00pm to 8.00pm**

**Burns Room, The Scottish Parliament**

**Refreshments will be provided**

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SGN manages the network that distributes natural and green gas to nearly two million homes and businesses across Scotland. My team and I would welcome the opportunity to meet with you and discuss:

- **The role of the gas network for future energy needs**
- **Safeguarding vulnerable customers in our communities including:**
  - o Tackling fuel poverty
  - o CO (carbon monoxide awareness)
  - o Our locking cooker valve

This event will take place on Wednesday 22 February from 6.00pm till 8.00pm in The Burns Room, The Scottish Parliament, Holyrood, Edinburgh, EH99 1SP. Refreshments will be provided.

Prior to attending the event please acknowledge your attendance by contacting Elisabeth Bardell on [Elisabeth.Bardell@parliament.scot](mailto:Elisabeth.Bardell@parliament.scot) or 0131 348 6378.

Please also notify us if you have any specific access requirements or if you require personal assistance in the event of an evacuation.

Yours sincerely

John Lobban

Managing Director

(From Lis Bardell, Scottish Parliament)

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### **Smell gas? Call 0800 111 999**

SGN manages the network that delivers natural and green gas to 5.9 million customers across Scotland and the south of England. We provide the National Gas Emergency Service across our network. Whenever a gas emergency is reported, our engineers will attend within an hour if you can't turn off the supply at the meter or within two hours if you can turn off the emergency control valve and the smell of gas has gone. We'll always make the situation safe whether the gas emergency is inside or outside a property.

Follow these six steps if you smell gas:

- Do open windows and doors
- Do turn off any gas appliances and the supply at the meter
- Do call the National Gas Emergency number on 0800 111 999.
- Don't smoke or use naked flames
- Don't touch any electrical switches
- Don't enter a cellar, even if your meter is there

To help raise awareness of what to do if you smell gas, we've produced a poster containing this information for local authorities. The poster is designed to be displayed on notice boards at local authority offices. As well as educating local authority employees, we hope they will then share this knowledge with their own stakeholders. We have begun sharing the poster with local authorities in Scotland and we intend to extend this across our southern region in the coming months.

(From Caroline Lawrie, SGN)

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Contributions to this newsletter are welcome and should be forwarded to the Secretary  
[elumsden@rospa.com](mailto:elumsden@rospa.com)