

CROSS PARTY GROUP ANNUAL RETURN

NAME OF CROSS PARTY GROUP

Cross Party Group on Housing

DATE GROUP ESTABLISHED (the date of establishment is the date in this parliamentary session that the group held its initial meeting, where the office bearers were elected and not the date that the Group was accorded recognition. All groups should hold their AGMs on, or before, the anniversary of this date.)

05 October 2016

DATE OF MOST RECENT AGM

01 October 2019

DATE OF PRECEEDING AGM (this date is required to aid clerks in verifying that the most recent AGM has taken place within 12 months of the previous AGM)

19 September 2018

DATE ANNUAL RETURN SUBMITTED

17 October 2019

GROUP MEETINGS AND ACTIVITIES

Please provide details of each meeting of the Group, including the date of the meeting, a brief description of the main subjects discussed and the MSP and non-MSP attendance figures.

Details of any other activities, such as visits undertaken by the Group or papers/reports published by the Group should also be provided.

Wednesday 19 December 2018, 1:00 – 2:00pm

The meeting focused on:

Overview of the Fuel Poverty (Target, Definition and Strategy) (Scotland) Bill

Speakers included:

- Elizabeth Leighton – Director, Existing Homes Alliance Scotland

Evaluation of links between housing and health in South West Scotland

Speakers included:

- Liz Marquis – Director, Energy Agency
- Dr Cassandra Dove – Research Officer, Energy Agency

The agenda also covered the response from the Housing Minister to the CPG's letter on accessible housing and a discussion on the options for the CPG to respond to the Scottish Government's calls for views on Housing Beyond 2021.

The meeting was attended by: three MSPs (two CPG members and one non-member), 13 non MSP individuals representing member organisations, four interested meeting attendees and three guest speakers.

Wednesday 20 February 2019, 1:00 – 2:00pm

The meeting focused on:

Domestic abuse and housing

Speakers included:

- Jo Ozga, Policy Worker, Scottish Women's Aid

Student housing and young people in the private rented sector

Speakers included:

- Elena Semple, Vice President (Communities), NUS Scotland
- Emma Saunders, Living Rent
- Georgie Harris, Vice President Community, Edinburgh University Students' Association

The meeting was attended by: five MSPs (two CPG members and three non-members), 18 non MSP individuals representing member organisations, two interested meeting attendees, and four guest speakers.

Wednesday 22 May 2019, 1:00 – 2:00 pm

The meeting focused on:

Housing beyond 2021

Speakers included:

- Andrew Mott, Head of Housing Markets, Strategy and North Programmes, More Homes Division, Scottish Government

The meeting was attended by: three MSPs (two CPG members and one non-member), 18 non MSP individuals representing member organisations, five interested meeting attendees, and one guest speaker.

AGM Tuesday 1 October 2018, 3:00 – 4:00pm

The purpose of this meeting was to formally approve the minutes from the 22 May meeting and to hold nominations for Convenor and secretariat.

Andy Wightman MSP was elected as Convenor, Graham Simpson was elected as Deputy-Convenor and CIH Scotland as secretariat.

The meeting was attended by two MSP members.

An additional informal meeting was held Wednesday 18 September 2019, 1:00 – 2:00pm

The meeting focused on:

Housing as a human right

Speakers included:

- Callum Chomczuk, National Director, Chartered Institute of Housing (CIH) Scotland
- Heather Ford, Tenant, West Cromwell, Citadel and Persevere Courts Residents Association (WPCRA)
- Aileen Campbell MSP, Cabinet Secretary for Communities and Local Government

The meeting was attended by: two MSPs (one was a member of the CPG and one was not), 23 non MSP individuals representing member organisations, 19 interested meeting attendees, and three guest speakers.

MSP MEMBERS OF THE GROUP

Please provide names and party designation of all MSP members of the Group

Andy Wightman, Scottish Green Party
Pauline McNeill, Scottish Labour Party
Alex Cole-Hamilton, Scottish Liberal Democrats

Bob Doris, Scottish National Party
 Alex Rowley, Scottish Labour Party
 Graham Simpson, Scottish Conservative Party

NON-MSP MEMBERS OF THE GROUP

For organisational members, please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Individuals	Councillor Peter Barrett, Perth and Kinross Council
Organisations	CIH Scotland – secretariat Age Scotland Association of Local Authority Chief Housing Officers (ALACHO) Building Engineering Services Association Capability Scotland Clachan Co-Housing Crisis Customer Focus Scotland Cyrenians Scotland Electrical Safety Council Energy Action Scotland Federation of Master Builders Glasgow Centre for Inclusive Living Grampian Housing Association Homeless Action Scotland Homes for Scotland Housing Options Scotland Leonard Cheshire Disability LGBT Youth Scotland National Landlords Association National Trust for Scotland NHS Health Scotland North Star Consulting & Research Pagoda Porter Novelli/McCarthy & Stone PAS Perth and Kinross Council (Cllr Peter Barratt) Positive Prisons Registers of Scotland RIAS RICS Royal Town Planning Institute Rural Housing Scotland Salvation Army Sam Foster Architects Scottish Association of Landlords Scottish Churches Housing Action Scottish Cities Alliance Scottish Federation of Housing Associations (SFHA)

	Scottish Land and Estates Scottish Land Commission Scottish Solicitors Property Centre/ESPC Shelter Scotland Tenants Information Service (TIS) Tenant Participation Advisory Service (TPAS) The Vivarium Trust Young Art Work
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GROUP OFFICE BEARERS

Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and that one of these is Convener – beyond that it is a matter for the group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.

Convener	Andy Wightman MSP
Deputy Convener	Graham Simpson MSP
Secretary	Chartered Institute of Housing (CIH) Scotland

FINANCIAL BENEFITS OR OTHER BENEFITS RECEIVED BY THE GROUP

Please provide details of any financial or material benefit(s) received from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.

Details of material support should include the name of the individual providing support, the value of this support over the year, an estimate of the time spent providing this support and the name of the organisation that this individual is employed by / affiliated to in providing this support.

Groups should provide details of the date on which the benefit was received, the value of the benefit and a brief description of the benefit.

Secretariat support is provided to the group by CIH Scotland. This role involves liaising with the Convenor and staff to agree topics for each meeting, identify and approach speakers; preparing and issuing agendas; acting as a point of contact for members and other interested parties; attending meetings; and drafting minutes. This work is carried out by CIH Scotland's Policy and Practice Manager and Policy and Practice Officer.

The CPG typically holds four meetings per year, each involving:

- Preparation for the meeting (1 hour)
- Attendance at meeting (2 hours)
- Preparing and issuing minutes (2 hours)

Total for four CPG meetings = 20 hours

Additional secretariat support has been provided to establish the CPG sub-group and manage the first meeting

- Liaising with members and chair ahead of meeting (0.5 hours)
- Collating input to draft response (1 hour)
- Attendance at meeting (2 hours)
- Preparing and issuing minutes (2 hours)

Total support for CPG sub-group to date = 5 hours

CIH Scotland support costs average £450 per day or £64 per hour. During this reporting period, CIH Scotland has provided 25 hours of secretariat support, totalling £1,600.

This assistance is offered in kind.

SUBSCRIPTION CHARGED BY THE GROUP

Please provide details of the amount charged and the purpose for which the subscription is intended to be used.

N/A

CONVENER CONTACT DETAILS

Name	Andy Wightman MSP
Parliamentary address	MG.19 The Scottish Parliament Edinburgh EH99 1SP
Telephone number	0131 348 6368