

CROSS-PARTY GROUP ANNUAL RETURN

NAME OF CROSS-PARTY GROUP

Cross-Party Group on Accident Prevention and Safety Awareness

DATE GROUP ESTABLISHED (the date of establishment is the date in this parliamentary session that the Group held its initial meeting, where the office bearers were elected and not the date that the Group was accorded recognition. All Groups should hold their AGMs on, or before, the anniversary of this date.)

8 June 2016

DATE OF MOST RECENT AGM

5 June 2019

DATE OF PRECEDING AGM [this date is required to aid clerks in verifying that the most recent AGM has taken place within 12 months of the previous AGM]

5 June 2018

DATE ANNUAL RETURN SUBMITTED

25th June 2019

GROUP MEETINGS AND ACTIVITIES

Please provide details of each meeting of the Group including the date of the meeting, a brief description of the main subjects discussed and the MSP and non-MSP attendance figures.

Details of any other activities, such as visits undertaken by the Group or papers/report published by the Group should also be provided.

5 June 2018

Attendance: 5 MSPs and 1 Government Minister
33 Non-MSPs

Topic discussed: **Child Safety and AGM**

Guest Speakers: **Maree Todd**, MSP, Minister for Childcare and Early Years
Chris Bell, City of Edinburgh Council
Liz Lumsden, ROSPA
Katrina Phillips, CAPT
Sarah Hill, Gas Safe Register

14 November 2018

Attendance: 5 MSPs
41 Non-MSPs

Topic Discussed: **Road Safety**

Guest speakers: **Emma Harper**, MSP
Mr Duncan and Mrs Margaret Spiers, Safety Advocates
Michael McDonnell, Road Safety Scotland
Sandy Allan, RoSPA
Jennie Hargreaves, Lockerbie Academy
David Carruthers, Avanti

23 January 2019

Attendance: 3 MSPs
45 Non-MSPs

Topic discussed: **3 Minute Pitches on safety-related topics**

Guest speakers: **Allister Atkinson**, Bluerad
Lynsey Benson, SWITCH
Jane Campbell Morrison, Adventure Activities Licensing Service
Scott Darroch, Gas Safe Register
Laura Erskine, RNLI
Kathy Jenkins, PHASS
Elizabeth Lumsden, RoSPA
Laura McDermott, Dundee City Council
Louise Slorance, RCPCH
Gregor Steele, SSERC
Fiona Taylor, SPFL Trust
Steven Welsh, SGN

20 March 2019

Attendance: 4 MSPs
42 Non-MSPs

Topic discussed: **Occupational Safety/Safety of Young Workers**

Guest Speakers: **Bryan Simpson**, Unite Hospitality Branch
Andy Cathro and team, Dundee & Angus College
John Johnston and team, TechnipFMC

MSP MEMBERS OF THE GROUP

Please provide names and party designation of all MSP members of the Group.

Clare Adamson MSP (SNP)
Maurice Corry MSP (Scottish Conservative and Unionist Party)
Stuart McMillan MSP (SNP)
David Stewart MSP (Scottish Labour)
Alex Cole-Hamilton MSP (Scottish Liberal Democrats)
Emma Harper MSP (SNP)
Sandra White MSP (SNP)
Mark MacDonald MSP (Independent)

NON-MSP MEMBERS OF THE GROUP

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Individuals	Kate Barclay (Constituency Caseworker for Clare Adamson MSP) Dr Tom Beattie David Birrell Duncan and Margaret Spiers Russell Brownlie Brian Topping
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Organisations	Royal Society for the Prevention of Accidents (RoSPA Scotland) – Secretary Aberdeenshire Council Accident Awareness Scotland ACTAVO Adventure Activities Licensing Service Argyll and Bute Council ARAMARK Association for Project Safety
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	Association of British Insurers
	Association of Local Authority Chief Housing Officers
	Barnardos
	Bluerad LLP
	Building Engineering Services Association
	Building Research Establishment
	BAE Systems
	Care and Repair Scotland
	Care Inspectorate
	Central Training Services Ltd
	Chartered Institute of Housing
	Child Accident Prevention Trust
	CIRAS
	Cloudline
	Clydeside Action on Asbestos
	Comhairle nan Eilean Siar
	Convention of Scottish Local Authorities
	Crossreach
	CSI Safety Ltd
	Cycling Scotland
	The Church of Scotland
	DAB Plus
	The Data Lab
	Division of Health Psychology
	Dundee City Council
	Duradiamond Healthcare
	Dynamic Advertising Group
	Earthgen
	Electrical Safety First
	Fife Council Community Planning
	Fire Brigade Union Scotland
	First Aid UK
	Fisher Services Ltd
	Gas Safe Register
	Gas Safety Trust

	<p>GIST</p> <p>Health and Safety Executive</p> <p>Healthy Working Lives</p> <p>Highland Council</p> <p>Home Safety Scotland</p> <p>Hopscotch Childcare Centre</p> <p>Information Services Division, NHS Scotland</p> <p>Injury Observatory for Britain and Ireland</p> <p>Institute of Advanced Motorists</p> <p>IOSH Scotland</p> <p>Jacobs Infrastructure</p> <p>John McNicol & Co Ltd</p> <p>Key Housing and Community Supports</p> <p>Kingdom Housing Association Ltd</p> <p>Macfarlan Smith</p> <p>Magnox Ltd</p> <p>Midlothian Council</p> <p>Morgan Sindall</p> <p>Motherwell College</p> <p>Napier University</p> <p>National Day Nursery Association (NDNA)</p> <p>Neighbourhood Watch Scotland</p> <p>Network Rail</p> <p>NG Homes</p> <p>NHS Dumfries and Galloway</p> <p>NHS Greater Glasgow and Clyde</p> <p>NHS Health Scotland</p> <p>NHS Lothian</p> <p>Northern Asbestos</p> <p>Partnership on Health and Safety in Scotland</p> <p>Play Scotland</p> <p>Road Safety Framework Strategic Partnership Board</p> <p>Roadskills</p> <p>Royal Environmental Health Institute of Scotland</p> <p>Royal Institute of Chartered Surveyors</p>
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Royal National Lifeboat Institution
Royal College of Paediatric and Child Health
Royal Hospital for Sick Children Glasgow
Royal Life Saving Society (UK)
Safety Groups UK
Scotland Colleges H & S Development Network Group
Scot PHO
Scotland's Campaign Against Irresponsible Drivers
Scottish Association of Landlords
Scottish Association of Student Residential Accommodation
Scottish Autism
Scottish Canoe Association
Scottish Childminding Association
Scottish Community Safety Network
Scottish Federation of Housing Associations
Scottish Fire and Rescue Service
Scottish Hazards Campaign
Scottish Land and Estates
Scottish Pre School Play Association
Scottish Professional Football League Trust
Scottish Schools Education Research Centre
Scottish Swimming
Scottish Trades Unions Congress
Scottish Water
SGN
SELECT
Shelter Scotland
Smart Play Network
SNIPEF
Society of Chief Officers of Environmental Health in Scotland
Society of Chief Officers of Trading Standards in Scotland
South Ayrshire Council Community Planning
SprinklerSafe Europe Ltd
St Andrew's First Aid
SWITCH

	Tartan Silk TechnipFMC Plc The Risk Factory The Wise Group Totseat Transport Scotland Turner and Townsend Union of Construction, Allied Trades and Technicians Water Safety Scotland
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GROUP OFFICE BEARERS

Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.

Convener	Clare Adamson MSP
Deputy Convener	Maurice Corry MSP
Secretary	RoSPA
Treasurer	

FINANCIAL BENEFITS OR OTHER BENEFITS RECEIVED BY THE GROUP

Please provide details of any financial or material benefit(s) received from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.

Details of material support should include the name of the individual providing support, the value of this support over the year, an estimate of the time spent providing this support and the name of the organisation that this individual is employed by / affiliated to in providing this support.

Groups should provide details of the date on which the benefit was received, the value of the benefit and a brief description of the benefit.

If the Group is not disclosing any financial information please tick the box to confirm that the Group has considered the support received, but concluded it totalled under

the threshold for disclosure (£500).

The benefit of RoSPA providing the secretariat to the Group and, for support to four meetings per year, it is estimated will come to the nominal amount of £3,250.

This in kind cost of £3,250 is an estimate referring to ten days (at £325 per day) of RoSPA staff time over a year to both support and attend the meetings (i.e. four days to attend four meetings and one day to 'support' each of them (e.g. preparing and distributing agendas and minutes, time for phone calls, emails, liaison with members etc.)

The daily cost of £325 is worked out by including all the costs to RoSPA involved in employing the staff member such as: salary, national insurance, car allowance, heating, lighting, rent (and other office costs etc.) as well as central admin services (e.g. accounts, IT, HR, website, information centre etc.)

The cost of catering for the meetings of the Group has been met as follows:

Nov 2018	£ 91.80	Central Training Services
January 2019	£ 93.84	Scottish Fire & Rescue Service
March 2019	£ 85.00	IOSH Scotland
June 2019	£ 73.50	RNLI

SUBSCRIPTION CHARGED BY THE GROUP

Please provide details of the amount charged and the purpose for which the subscription is intended to be used.

No subscription fees have been charged.

CONVENER CONTACT DETAILS

Name	Clare Adamson MSP Email: clare.adamson.msp@scottish.parliament.uk
Parliamentary address	Room M4.10 Scottish Parliament
Telephone number	0131 348 6376