

CROSS-PARTY GROUPS IN THE SCOTTISH PARLIAMENT REGISTRATION FORM

1. GROUP NAME *Code of Conduct 6.2.4*

Groups that have undertaken to comply with the rules on Cross-Party Groups may use the words *Cross-Party Group in the Scottish Parliament* in their title.

Cross-Party Group in the Scottish Parliament on Families Affected by Imprisonment

2. GROUP PURPOSE *Code of Conduct 6.2.3 and 6.4, Rule 1*

A brief statement of the main purpose of the group. Groups are reminded that the Standards, Procedures and Public Appointments Committee will look very carefully at the proposed purpose of a group to satisfy itself that its purpose is Parliamentary in nature and of genuine public interest.

To bring focus to the needs of families affected by a relative's imprisonment and to help the understanding that these families are innocent.

3. GROUP MEMBERS *Code of Conduct 6.4, Rules 2, 3, 5, 6 & 8*

When listing members, who are MSPs, only the MSP's name need be given. For members from outwith the Parliament, the name of the member and any employer they represent must be given.

MSPs	Non-MSP Individuals
Richard Lyle Mary Scanlon Mary Fee Drew Smith Kezia Dugdale Richard Simpson	
	Organisations

4. GROUP OFFICERS *Code of Conduct 6.4, Rule 4*

Please amend titles as necessary e.g. to indicate joint office holders, or preferred titles.

Convener	Mary Fee
Vice-Convener	Richard Lyle and Margaret McDougall
Secretary	Gareth Brown
Treasurer	Scottish Association of Landlords

5. FINANCIAL OR OTHER BENEFITS RECEIVED *Code of Conduct 6.3.1 & 6.3.7*

The group must register any financial or other material benefit received by the group from whatever source, where the value of the financial sum or benefit from any single source exceeds £500 in any one calendar year. This includes donations, sponsorship, subscriptions, hospitality, gifts, visits, provision of services or accommodation or staff assistance. The value of use of Parliamentary facilities need not be registered.

The details requiring to be registered include a brief description of the benefit, the approximate monetary value, the date on which it was received and the source from which it came. Where a consultancy organisation provides benefits, the client on whose behalf these are provided should be named.

Date	Amount	Description

6. GROUP SUBSCRIPTION *Code of Conduct 6.4, Rule 9*

Where a group charges or proposes to charge a subscription, this must be reasonable and the same for all members. The amount of the subscription should be registered and the purposes for which it is intended to use the subscription.

Amount per group member per year	
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7. GROUP STAFF AS PARLIAMENTARY PASS HOLDERS

If a group makes use of staff issued with a Parliamentary pass, any paid activity undertaken by those staff where the employer benefits from the pass holder's access to the Parliament must be registered. There is no need to state the amount of remuneration. The requirement relates both to staff employed directly by the group and to staff employed by an outside organisation to provide assistance to the group.

Staff name	
Title of post	
Name and address of employer organisation	
Type of employer organisation	

8. GROUP CONTACT *Code of Conduct 6.3.4 and 6.5.1 – 6.5.5*

Please give the full details of an elected official of the group who is an MSP who will be the contact for registration matters for the group. Initially this must be the Member who signs the declaration on compliance with the rules on behalf of the group. If a group subsequently changes the designated contact, the office of the Standards Clerk must be informed within 7 days of the change.

Name	Mary Fee MSP
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Parliamentary address	MG.10
Telephone number	0131 348 6391
Constituency Office telephone number	