

CROSS-PARTY GROUP FOR CONSTRUCTION IN THE SCOTTISH PARLIAMENT/ MINUTES OF THE ANNUAL GENERAL MEETING 2011

WEDNESDAY 5 OCTOBER 2011 AT CR5: SCOTTISH PARLIAMENT, EDINBURGH, EH99 1SP

CROSS-PARTY GROUP IN THE SCOTTISH PARLIAMENT ON CONSTRUCTION

Minute of Annual General Meeting held on Wednesday 5th October 2011 at 5.30pm in the Scottish Parliament.

Attendance

N Don MSP

A Johnstone MSP

M McCulloch MSP

J Bell – Institution of Civil Engineers

W Bowie – RICS Scotland

D Canavan – RIAS

M Cuthbert – Grant Westfield Ltd

B Dyer – HVCA Scotland

J Fair – Homes for Scotland

P Ford – ConstructionSkills

I Gracie – Chartered Institute of Building

N Guy – N Don MSP Researcher

R Horwood – NFRC

K Laing – Institution of Civil Engineers

M Levack – Scottish Building Federation

S McArthur – ABE (Premier Guarantee)

I McCade – HVCA

J McDavid – HVCA

L McGill – FMB Scotland

T McGregor – ACE Scotland

J McKinney – NSCC

L McPhillie – Construction Licensing Executive

R Pettigrew – HVCA

J Reid – SPS Envirowall

J Sheridan – Mineral Products Association (Scotland)

A Simpson – Institution of Civil Engineers

R Stewart – ECITB

C Stirrat – Built Environment Forum Scotland

I Stirrat – Summitskills SSC

A Watt – CECA Scotland

C Waugh – Edinburgh Centre on Climate Change

S Young – CECA/Breedon Aggregates

Apologies

R Buchan – RICS

R Burgon – SNIPEF

R Horner - The University of Dundee

J McAlpine – ECITB

N McGuinness – SELECT

E Monaghan – MacTaggart & Mickel Group

M Murray – CCS

I Robertson – NSCC

A Seath – Fife Construction Forum

K Watt – Anderson Strathern

J Williams – GGF

A Wilson - SNIPEF

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1. Welcome

Mr Don MSP welcomed all to the meeting especially Margaret McCulloch MSP and Alex Johnstone MSP.

2. Minute of Annual General Meeting held on 19 May 2010.

This was accepted as a fair record of the meeting.

3. Matters Arising

None

4. Accounts for the Period to 30th April 2011.

The accounts had been issued with papers at the meeting. The Treasurer reported that the financial affairs were in good order. He thanked Grahame Barn (FMB) for acting as Auditor. The accounts were approved.

It was agreed to increase the annual subscription rate for the year 2011-2012 at £30 per subscribing member organisation.

5. Election of Office Bearers

5.1 Convenor

Mr Don MSP invited Mr Pettigrew to chair this item. The sole nomination was Nigel Don MSP. This was proposed by Mrs McCulloch MSP and seconded by Mr Johnstone MSP and duly approved.

The Convenor took the chair and thanked members for their support.

5.2 Vice Convenors (MSP)

The Convenor proposed there be two MSP Vice Convenors which was agreed.

The nominations for these positions were Margaret McCulloch MSP and Alex Johnstone MSP which were proposed Mr Pettigrew and seconded by Mr Watt and duly approved.

5.3 Vice Convenor (Industry)

The Convenor advised members that the sole nomination was for Rod Pettigrew as Vice Convenor (Industry), this was proposed by Mr Watt and seconded by the Convenor and duly approved.

5.4 Vice Convenor (Supply)

The Convenor advised members that the sole nomination was for John Sheridan as Vice Convenor (Supply), this was proposed by Mr McKinney and seconded by Mr Watt and duly approved.

5.5 Secretary

The Convenor advised members that the sole nomination was for John McKinney as Secretary, this was proposed by the Convenor and seconded by Mr Pettigrew. This was approved.

5.6 Treasurer

The Convenor advised members that the sole nomination was for Alan Watt as Treasurer. This was proposed by the Convenor and seconded by Mrs McCulloch MSP and duly approved.

5.7 Skills Subgroup Secretary

The Convenor advised members that the sole nomination was for Philip Ford as Skills Subgroup Secretary. This was proposed by the Convenor and seconded by Mr Pettigrew and duly approved.

6 Date of Next Meeting.

The Convenor advised that details of the next Annual General Meeting would be sent to members in due course.

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The convenor thanked all members for their attendance and the meeting closed with a vote of thanks to the Convenor for chairing the meeting.