

CROSS-PARTY GROUP ANNUAL RETURN

NAME OF CROSS-PARTY GROUP

Cross-Party Group on Towns and Town Centres

DATE GROUP ESTABLISHED (the date of establishment is the date in this parliamentary session that the Group held its initial meeting, where the office bearers were elected and not the date that the Group was accorded recognition. All Groups should hold their AGMs on, or before, the anniversary of this date.)

6 February 2013

DATE OF MOST RECENT AGM

25th February 2015

DATE OF PRECEDING AGM [this date is required to aid clerks in verifying that the most recent AGM has taken place within 12 months of the previous AGM]

19th February 2014

DATE ANNUAL RETURN SUBMITTED

27 March 2015

GROUP MEETINGS AND ACTIVITIES

Please provide details of each meeting of the Group including the date of the meeting, a brief description of the main subjects discussed and the MSP and non-MSP attendance figures.

Details of any other activities, such as visits undertaken by the Group or papers/report published by the Group should also be provided.

14 May 2014

Overarching theme: Community Led Towns

- Presentation by Ian Cooke, DTAS on Empowering and Enabling Communities.
- John Scott, First UK Bus presented Connecting Communities
- Colin Munro, Miconex presented on Connecting Communities through Digital

Communication

MSPs 4 Non MSPs 32

1 October 2014

- Derek Mackay, Minister for Local Planning and Government provided the group with an update of activity being carried out under the Town Centre Action Plan and announced that STP would be awarded with £186,000 grant to act as the 'go-to' body for towns in Scotland.
- Jim Metcalfe, Carnegie UK Trust and Leigh Sparks, University of Stirling provided an update on the Understanding Scottish Places demonstration project.

MSPs 2 Non MSPs 33

10 December 2014

Overarching theme: "Helping People Make Great Places"

- Presentations on the Evening and Night-time Economy from Ian Davison Porter, BIDs Scotland on Falkirk Business Improvement District and Jonny Birkett, ATCM on ATCM's Purple Flag safety scheme.
- Karen Whitefield, USDAW presented on the Freedom from Fear Campaign - A call for more protection for shop-workers
- Update on Scotland's Towns Partnership and Town Centre Action Plan (Phil Prentice, Chief Officer, Scotland's Towns Partnership)

MSPs 2 Non MSPs 23

25 February 2015

- AGM Business incorporating re-election of Office Bearers and Review and Forward Plan
- Beginning the Group's overarching theme for the year, 'the Changing Face of Scotland's Towns'. Presentations on 'Supporting Small Businesses in our Towns' from Barry McCulloch, Policy Adviser, FSB Scotland and from retailer and Clarkston BID manager, Norrie Stewart.
- Standing Item - Town Centre Action Plan (Phil Prentice, Chief Officer, Scotland's Towns Partnership)

MSPs 4 Non MSPs 27

MSP MEMBERS OF THE GROUP

Please provide names and party designation of all MSP members of the Group.

Margaret McCulloch MSP (Convener) – Labour
Neil Bibby MSP – Labour
Jackie Baillie MSP – Labour
Chic Brodie MSP – SNP
Graeme Dey MSP – SNP
James Dornan MSP – SNP
Mary Fee MSP – Labour
Alex Ferguson MSP – Conservative
Patricia Ferguson MSP – Labour
Mark Griffin MSP – Labour
Alison Johnstone MSP – Greens
Alex Johnstone MSP – Conservative
Angus MacDonald MSP – SNP
Mike MacKenzie MSP – SNP
Michael McMahon MSP – Labour
Siobhan McMahon MSP – Labour
Elaine Murray MSP – Labour
John Pentland MSP – Labour
Willie Rennie MSP – Lib Dems
John Scott MSP – Conservative

NON-MSP MEMBERS OF THE GROUP

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Individuals	Gordon Bell Sheena Cleland Vivien Collie Kirsteen Currie Andrew Dixon Malcolm Fraser Colin Kelly Ian McLelland Willie Miller Ben Murray Gordon Reid Dr Beria Rodwell Dennis Rodwell Iain Scott Dan Smith Professor Leigh
-------------	---

	<p>Sparks Iain Thom</p> <p>James Trolland</p> <p>Nick Wright</p>
Organisations	<p>WSP</p> <p>7N Architects</p> <p>Alliance Boots</p> <p>Architecture + Design Scotland</p> <p>Association of Town & City Management</p> <p>BIDs Scotland</p> <p>Calderwood Community Council</p> <p>Carnegie UK Trust</p> <p>Centre for Scottish Public Policy</p> <p>City of Edinburgh Council</p> <p>Colliers International</p> <p>CraftTown Scotland</p> <p>Development Trusts Association Scotland</p> <p>Dunfermline Delivers</p> <p>East Dunbartonshire Council</p> <p>East Renfrewshire Council</p> <p>Economic Development Association (Scotland) Ltd (EDAS)</p> <p>Ernst & Young LLP</p> <p>Falkirk Council</p> <p>Falkirk Delivers BID</p> <p>Federation of Master Builders</p> <p>Fife Council</p> <p>First UK Bus</p> <p>FSB Scotland</p> <p>GVA</p> <p>Halcrow</p> <p>Highland Retail Academy</p> <p>Keep Scotland Beautiful</p> <p>Living Streets</p> <p>McClure Naismith</p> <p>National Skills Academy for Retail</p> <p>New Consensus Communications</p> <p>Pagoda PR</p> <p>Paisley BID</p> <p>Paths for All</p> <p>Perth & Kinross Council</p> <p>Planning Aid for Scotland</p> <p>Planning Aid Scotland</p>

	PPS Group RICS RTPI Scotland SCDI Scottish Borders Council Scottish Business in the Community Scottish Business Resilience Centre Scottish Chamber of Commerce Scottish Chamber of Commerce Scottish Contemporary Art Network Scottish Futures Trust Scottish Retail Consortium Scottish Small Towns Group Scottish Tourism Alliance Scottish Disability Equality Forum Space Unlimited Stirling Council Sustrans Tactran Towns Alive Transform Scotland USDAW William Hill
--	---

GROUP OFFICE BEARERS

Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.

Convener	Margaret McCulloch MSP
Deputy Convener	Graeme Dey MSP Tom Sneddon, Development Trusts Association Scotland and Scotland's Towns Partnership Sunil Varu, ATCM Scotland
Secretary	Elaine Bone, Scotland's Towns Partnership
Treasurer	Elaine Bone maintains financial records as part of role of Secretary.

	Craig McLaren, RTPI Scotland and Scotland's Towns Partnership acts in adviser capacity to Convener
--	--

FINANCIAL BENEFITS OR OTHER BENEFITS RECEIVED BY THE GROUP

Please provide details of any financial or material benefit(s) received from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.

Details of material support should include the name of the individual providing support, the value of this support over the year, an estimate of the time spent providing this support and the name of the organisation that this individual is employed by / affiliated to in providing this support.

Groups should provide details of the date on which the benefit was received, the value of the benefit and a brief description of the benefit.

Only Donation over £500 – Scotland's Towns Partnership

Total value of support – £1544.75

Breakdown:

In kind donation of time by Elaine Bone, Secretary to the CPG and colleagues, on behalf of Scotland's Towns Partnership to the value of £1406.25 for 7.25 days work over the course of the year, including managing all communications with office bearers, members, speakers, supporters; planning agendas and related arrangements; attendance and Minute taking at 4 CPG and AGM and 3 Office Bearer meetings; and fulfilling Code of Conduct and Best Practice requirements.

Supporting direct catering cost for two meetings - £138.50

SUBSCRIPTION CHARGED BY THE GROUP

Please provide details of the amount charged and the purpose for which the subscription is intended to be used.

No subscription is charged by the Group.

CONVENER CONTACT DETAILS

Name	Margaret McCulloch MSP
------	------------------------

Parliamentary	M1.19
---------------	-------

address	The Scottish Parliament Edinburgh EH99 1SP
Telephone number	0131 348 6381