

# **MINUTES OF MEETING – ANNUAL GENERAL MEETING CROSS PARTY GROUP ON ADULT LEARNING**

Wednesday 25 June 2014

Committee Room, The Scottish Parliament

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**MSPs in attendance:** Jean Urquhart MSP, Margaret McDougall MSP.

**Other Group Members:** Fiona Boucher, Lee Callaghan, Tracy Waddle, Robert Rae, Jim McHarg, Margaret Allan, Chris Fairgrievies

## **Agenda items**

### **1. Welcome and introductions**

1.1 Jean Urquhart MSP welcomed attendees to the AGM of the Cross Party Group on Adult Learning.

### **2. Minutes of last meeting**

2.1 The minutes of the previous meeting were agreed.

### **2.2 AGM Business**

**Office Holders** – Jean Urquhart MSP gave up the Chair. Margaret McDougall MSP proposed Jean Urquhart as Chair and this was seconded by Margaret Allan. Jean Urquhart took up the Chair.

The following were duly elected as Deputy Co-Convenors

Margaret McDougall MSP (agreed by correspondence)  
Sarah Boyack MSP (agreed by correspondence)  
Clare Adamson MSP (agreed by correspondence)  
Neil Findlay MSP (agreed by correspondence)

Margaret Allan, National Learners Forum  
Chris Fairgrievies, National Learners' Forum

**Annual Report** – The annual report was tabled and accepted as an accurate account of the Group's activities over the course of the last year. In particular, it was noted that the financials were high. This was explained as a result of high catering costs due to over 320 people attending the meetings and one meeting which included a reception in the Garden Lobby for MSPs and international guests at a conference on adult learning. Experts in adult learning from 23 European countries took part in the meeting. It was noted that all associated financial costs,

as detailed in the report, had been met by Scotland's Learning Partnership. The financials were accepted as reported.

**The forward plan** – The group agreed that it wanted to look at how adult learning in Scotland is funded. It was agreed that MSPs and the Group's wider membership should be invited, by correspondence, to contribute ideas to the forward programme. Ideas would be discussed and agreed at the next meeting.

**Motions** – There were no motions or points from the floor.

The Chair advised that the Annual Return and Annual Report would now be sent to the Standards and Procedures committee soonest.

The AGM concluded.

**3. Date of the Next Meeting**

The date of the next meeting was agreed as 24 September 2014 from 1-2.30pm.